



Memorial Middle School & STEM Academy for Environmental Studies

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April 9, 2019

Dear Parents and Guardians,

The 2019 Georgia Milestones Assessment will be administered online to students at Memorial Middle School from April 16-May 1, 2019. The Georgia Milestones Assessment System is designed to provide information about how well students are mastering the state-adopted content standards in the core content areas of English Language Arts, Mathematics, Science, and Social Studies. Importantly, Georgia Milestones is designed to provide students with critical information about their own achievement and their readiness for their next level of learning – be it the next grade, the next course, or endeavor (college or career). Students in grades 3 through 8 take an end-of-grade (EOG) assessment in English Language Arts and Mathematics while students in grades 5 and 8 are also assessed in Science and Social Studies. The MMS Milestone schedule can be found below and on the school’s website.

Week 1 (April 16-19)	Week 2 (April 22-26)	Week 3 (April 29- May 1)	Week 4 (May 7-8)
Grades 6-8	Grades 6-8	Grades 6-8	Grade 8
	4/22 ELA Make-ups	4/29 Make-ups	
4/16 ELA Section 1 Writing	4/23 Math/EOC CAL Section 1	4/30 Make-ups	5/7 EOC Phys. Science Sections 1-2
4/17 ELA Section 2	4/24 Math /EOC CAL Section 2	5/1 Make-ups	5/8 EOC Science Make-ups
4/18 ELA Section 3	4/25 Science Sections 1-2 (8 th) ELA/Math Make-ups (6 th and 7 th)		
4/19 ELA Make-ups	4/26 Social Studies Sections 1-2 (8 th) Make-ups (6 th and 7 th)		

The Georgia Milestones Assessment is extremely important, and it is vital that ALL of our students are **Prompt, Present and Prepared each and every day** of testing. The Memorial Team solicits your support in ensuring that your child is set up for success in all areas on the Milestones Assessment by doing the following:

- Reiterate the school cell phone protocols with your child.
- Ensure that your child reports to school early. **Testing begins daily at 8:45 A.M.** Late students will not be admitted in the testing classroom.
- Set a bedtime to ensure that your child is well rested and alert for testing.
- Remind your child to bring their **charged laptop and charger** to school daily.
- Schedule appointments outside of testing dates and times.
- Students should eat a healthy breakfast each morning.
- Students should come prepared with two #2 pencils.
- Food and drinks are not permitted during testing.

Incentives for prompt, daily attendance and a charged laptop include grade level activities and participation in the school’s end of the year activities. In addition, the following actions will occur when daily expectations are not met:

The Rockdale County Board of Education desires that all students receive the benefit of an adequate education. With this view in mind, the Board prohibits unlawful discrimination against students because of race, color, national origin, sex, religion, age, or disability, or other protected group status or activity (e.g. opposition to prohibited discrimination or participation in the statutory complaint process) in its programs and activities or employment in its programs or activities. In keeping with this commitment, the Board will not tolerate harassment, discrimination, or other unlawful treatment of its students. As set forth herein, the Board designates the following employee of Rockdale County Public Schools to handle inquiries regarding the District's non-discrimination policies.

Absent/Late or No Charged Laptop (Doctor's note needed for exemption)

- 1st day- Miss one end of the year activity
- 2nd day- Miss one end of the year activity
- 3rd day- Administrative detention (Connections)
- 4th day- One day of ISS
- 5th day- One day of ISS

Memorial Middle School will promote a secure testing environment free of distractions. The following practices and procedures are expected and will be enforced:

1. **NO** electronic equipment is allowed in the testing site/classroom. This includes smart watches, tablets, iPads, cell phones and any other equipment. Electronic devices will be collected and returned to students after the daily testing window. Students refusing to turn in cell phones will receive disciplinary action.
2. Many students carry cell phones to school. Students must adhere to the school cell phone policy and ensure that their phone is turned off from 8:15-3:55.
3. The procedures, mentioned above, are to ensure that every student is able to test in a secure environment.
4. Any student found in violation of our testing procedures and/or school rules including behavior expectations **will receive disciplinary action in accordance to the RCPS Code of Conduct.**

CELL PHONE POLICY

Students are **NOT** permitted to use, or bring into the testing environment, any electronic device that could allow them to access, retain, or transmit information (e.g., cell phone, smartphone, PDA, electronic recording device, camera, playback device, etc.). **NO CELL PHONES or OTHER PERSONAL ELECTRONIC DEVICES ALLOWED.** Failure to adhere to the cell phone policy will result in a consequence in accordance with the Rockdale County Code of Conduct.

The Georgia Milestones Administration is an important time, and we want to make sure that all students understand that they are to work hard and do their best. Please speak to your child about the test. If you have any questions about the 2019 Milestones administration, please feel free to call the school at 770-922-0139 or email your child's teacher.

Thank you in advance for your continued cooperation and support.

In service,

MMS Administration